

CORNWALL COLLEGE
CONTACT INFORMATION FOR SCHOOL OFFICIALS

Name of School Official	Post	Contact Information
MAIN OFFICE		cornwallcollege@hotmail.com
Mr. Michael Ellis	Principal	mellis@cornwallcollege.edu.jm
Mrs. Nadine Ellis Hall	Lower School Vice-Principal	ccdeanofacademics@gmail.com
Mrs. Lecia Allen	Upper School Vice-Principal	lallen@cornwallcollege.edu.jm
Mrs. Michelle Sterling	Bursar	cornwallcollege@hotmail.com
Mr. Robertino Gordon	Dean of Discipline	ccdeanofdiscipline@gmail.com
Ms. Monique Allen	Dean of Academics	doaccacademics@gmail.com
Ms. Dian Higgins	Guidance Counsellor	higgins.dian@yahoo.com
Mr. Aldane Watson	Guidance Counsellor	aldanewatsonccgc@gmail.com
Miss Althea Smalling	School Nurse	smalling.cc@gmail.com
Miss Crishane Leslie	Communications Officer	cornwallcollege012@gmail.com
Miss Kelleen Norman	Virtual Learning Coordinator	ccvirtualcoordinator@gmail.com
Miss Claudia Gordon	Grade 7 Supervisor	cgordon@cornwallcollege.edu.jm
Mrs. Carmeta Brown-Sinclair	Grade 7 Supervisor, Registrar	csinclair@cornwallcollege.edu.jm cereg2020@gmail.com
Miss Simone Thompson	Grade 8 Supervisor	pobsbacornwall@gmail.com
Mr. Christopher Mitchell	Grade 8 Supervisor	christophermitchellc@gmail.com
Miss Garcia Johnson	Grade 9 Supervisor	johnsongarcia876@gmail.com
Mr. Karanja Baker	Grade 9 Supervisor	kbaker@cornwallcollege.edu.jm
Mr. Navarone Morgan & Mrs. Dahlia Morris	Grade 10 Supervisors	grade10supervisors@gmail.com
Mrs. Mellaine Israel & Mr. Sean Rhoomes	Grade 11 Supervisors	grade11supervisor@gmail.com
Mrs. Tamara Anderson-Reid	Sixth Form Supervisor	ccsixthforminterests@gmail.com
Miss Kaydene Thomas	Mathematics Department	cornwall.math@gmail.com
Mrs. Corysa Ten Fah	English & Law Department	ccenglishandlaw@yahoo.com
Mrs. Sharon Mathison-Satahoo	Humanities 1 Department	cornwallgeoclass@gmail.com
Miss Kadria Green	Humanities 2 Department	Human2cornwall@gmail.com
Mr. Kemar Wright	Spanish Department	kemar.wright.r4@moeschools.edu.jm
Mr. Julian McFarlane	Science Department	julian.mcfarlane@moeschools.edu.jm
Miss Nicoleen Rhoomes	IT & Business Department	itbusinessdepartment8@gmail.com
Mr. Jovian Kerr	Industrial Arts Department	jkerr@cornwallcollege.edu.jm

Please note carefully:

1. This directory is intended to assist parents in reaching key school officials as we seek to facilitate better communication between home and school.
2. Parents are being urged to send emails to school officials about **ONLY** urgent and critical matters, considering that most have full timetables and must give priority to teaching and learning.
3. Matters that your sons/wards can address on their own during normal interaction with Form and Subject Teachers **SHOULD NOT** be emailed to school officials.
4. Be careful to send your email to the school official responsible for the area in which you have your query.
Failure to do so might result in your matter not being addressed.
5. We expect that all communication with school officials will be respectful and to the point. Consequently, any email that is not in keeping with the required standard will not be addressed.
6. **Emails should be sent to the Principal and Vice Principals only if the matters concerned can only be addressed by the school's Administration or if there are no satisfactory responses from other school officials.**